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**The Community Education Service is part of LOETB’s Further Education and Training Service. It funds groups across Laois and Offaly through tuition hours or grants.**

**The Application Process**

* Fill in the application form giving as much detail as possible.
* Forms can be completed online or posted to: Community Education Facilitator, LOETB Information Hub, Unit 1, Lyster Square, Portlaoise, Co. Laois.
* Once received the application goes through an assessment process.
* If the application is successful, the group will be notified of the number of tuition hours or grant that has been approved.
* Groups will also be notified if they are unsuccessful.

**Priority will be given to the following:**

* Groups not receiving support from national organisations.
* Groups that address economic, social and educational disadvantage.
* Newly established Community Groups who have not received funding in the past.
* Groups made up entirely of target group members, or partially comprising members of target (see information leaflet for list of target groups).
* Groups identifying innovative ways to build and develop communities in their area.
* Existing groups who have received funding in the past but can demonstrate a new approach – a new course, new members particularly involving members from target groups.
* Those who may be interested in partnering with us to provide Community Education Projects in their area but who have not yet formed a group.