

**The Community Education Service is part of LOETB’s Further Education and Training Service.**

**It funds groups across Laois and Offaly through tuition hours or grants.**

**Terms and Conditions**

* A minimum of 10 participants is required for each group applying for Community Education funding.
* While every effort will be made to accommodate courses in the times and dates requested by the group, this may not always be possible.
* Participants for all Community Education programmes must complete a student registration form – PPS numbers and date of birth are essential. The form will be collected by the tutor and returned to the Community Education Facilitator.
* Laois and Offaly ETB reserve the right to request further information before processing applications.
* Laois and Offaly ETB may refer groups and/or individuals requiring additional support where appropriate to other sections within Laois and Offaly ETB
* Course organisers must acknowledge Laois and Offaly ETB in the advertisement of any programmes or courses supported by Community Education.