

# loetb

Bord Oideachais agus Oiliúna  
Laoise agus Uibh Fháili  
*Laois and Offaly*  
Education and Training Board

A Special Meeting of Laois and Offaly Education and Training Board was held on Monday 25<sup>th</sup> May 2015 at 4.30pm in Portlaoise Further Education Centre, Tower Hill, Portlaoise.

**PRESENT:**

Maura Brophy  
Molly Buckley  
Cllr John Carroll  
Declan Costello  
Mary Cotter-Bracken  
Cllr Sinead Dooley  
Cllr Eamon Dooley  
Cllr Caroline Dwane-Stanley  
Cllr Catherine Fitzgerald  
Cllr Eddie Fitzpatrick

Vivienne Keenan  
Cllr John King  
Cllr Jerry Lodge  
Denis Magner  
Cllr Paschal McEvoy  
Cllr Carol Nolan  
Cllr Liam Quinn  
Cllr Mary Sweeney  
Joe Thompson

***In attendance***

Joe Cunningham, Chief Executive  
Marie Bracken, Assistant Principal Officer  
Sadie Aherne, Assistant Principal Officer  
Jean Keating, Clerical Officer

**1. APOLOGIES:**

Anne Starling and Frank Smith sent their apologies.

Members passed a vote of sympathy to Anne Starling on the death of her grandchild.

**2. MINUTES OF SPECIAL LOETB MEETING – 11<sup>TH</sup> MAY 2015:**

The minutes of the special meeting which took place on the 11<sup>th</sup> May 2015, were circulated to members, taken as read and signed by the Chairperson.

*Proposed by:* Molly Buckley  
*Seconded by:* Vivienne Keenan

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Chairman  
Initials

**3. MATTERS ARISING FROM MINUTES:**

There were no matters arising from the minutes.

**4. CODE OF PRACTICE FOR THE GOVERNANCE OF EDUCATION AND TRAINING BOARDS:**

After a discussion on Section 3.17, members agreed to make the following amendment to the Code of Practice for the Governance of Education and Training Boards:

**Amendment to Section 3.17 (Composition of the Board)**

*'The selection of the Chairperson is a matter for the Board, in accordance with the governing legislation'*

*Proposed by:* Caroline Dwane-Stanley

*Seconded by:* Molly Buckley

**Adoption of the Code of Practice for the Governance of Education and Training Boards as per CL 0018/2015.**

Members agreed to adopt the Code of Practice for the Governance of ETBS following the above amendment.

*Proposed by:* Paschal McEvoy

*Seconded by:* Mary Sweeney

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**5. MEMBERSHIP OF AUDIT AND FINANCE COMMITTEES:**

The subcommittee that was appointed to consider and evaluate the nominations for external members to the Audit and Finance Committees recommended the following nominees to members:

***Audit Committee Nominees***

Martin Byrne  
Anne O'Keeffe  
Oliver McCormack

***Finance Committee Nominees***

Peter Scully

Members approved the above nominees as follows;

**Audit Committee Nominees**

Martin Byrne  
Proposed by: Paschal McEvoy  
Seconded by: Catherine Fitzgerald

Anne O'Keeffe  
Proposed by: Mary Sweeney  
Seconded by: John King

Oliver McCormack  
Proposed by: Liam Quinn  
Seconded by: Molly Buckley

**Finance Committee Nominees**

Peter Scully  
Proposed by: Molly Buckley  
Seconded by: Eddie Fitzpatrick

The Chairman asked for nominations from Board members to the Audit and Finance Committees:

**Audit Committee Nominees**

Mary Cotter Bracken  
Proposed by: Molly Buckley  
Seconded by: Mary Sweeney

John Carroll  
Proposed by: Eamon Dooley  
Seconded by: Eddie Fitzpatrick

Jerry Lodge  
Proposed by: John King  
Seconded by: Mary Sweeney

**Finance Committee Nominees**

Eamon Dooley  
Proposed by: Eddie Fitzpatrick  
Seconded by: Sinead Dooley

Paschal McEvoy  
Proposed by: Catherine Fitzgerald  
Seconded by: Jerry Lodge

Molly Buckley  
Proposed by: Liam Quinn  
Seconded by: Vivienne Keenan

Caroline Dwane-Stanley  
Proposed by: Paschal McEvoy  
Seconded by: Liam Quinn

Therefore new Audit and Finance Committees comprise of the following members:

**Audit Committee Nominees**

Martin Byrne  
Anne O'Keeffe  
Oliver McCormack  
Mary Cotter Bracken  
John Carroll  
Jerry Lodge

**Finance Committee Nominees**

Peter Scully  
Eamon Dooley  
Paschal McEvoy  
Molly Buckley  
Caroline Dwane-Stanley

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**6. FINANCE REPORT:**

Laois and Offaly ETB's ordinary non-pay allocation for 2015 has been cut by 18% compared to the 2012 allocation. ETBs are required to maintain the same levels of service in 2015 in their schools/colleges as in previous years. The Department acknowledges that, consequently, each ETB will have to incur a deficit in 2015 for the general and post primary programme, and in these circumstances, LOETB may incur expenditure up to the level of the 2012 level.

In addition to the above, the pay allocation for 2015 is not sufficient to cover existing staff costs.

In this regard, as CE of Laois and Offaly ETB, I propose that the Board should borrow an amount of up to €3.3 million for the purposes of carrying out the Board's functions; this overdraft facility to be put in place for one year.

Accordingly, two meetings of the Board will be necessary; one to first consider the proposal and, if it is decided in principle that the proposal should be accepted, a second to accept the proposal, having obtained the consent of the Minister.

Members agreed that the proposal should be accepted.

*Proposed by:* Eamon Dooley

*Seconded by:* John Carroll

Members also requested that the Chief Executive write a letter to the ETBI regarding the Funding of the ETB and the deficit accruing since 2012.

*Proposed by:* Vivienne Keenan

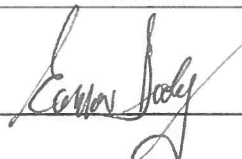
*Seconded by:* Declan Costello

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**7. DATE OF NEXT MEETING:**

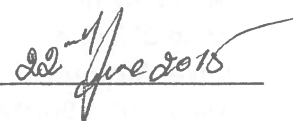
The next meeting of Laois and Offaly ETB will take place on Monday 22<sup>nd</sup> June 2015 at 4.30pm in LOETB, Castle Buildings, Tara Street, Tullamore, Co. Offaly.

Signed:



Chairperson

Date:



 Chairma  
Initials