



loetb

Bord Oideachais agus Oiliúna
Laoise agus Uíbh Fháilí
Laois and Offaly
Education and Training Board

A meeting of Laois and Offaly Education and Training Board was held on Tuesday 14th June 2016 in Youthreach Edenderry.

PRESENT:

Maura Brophy
Molly Buckley
Cllr. John Carroll
Mary Cotter-Bracken
Cllr Eamon Dooley
Cllr Sinead Dooley
Cllr Caroline Dwane-Stanley
Cllr Catherine Fitzgerald

Vivienne Keenan
Cllr Jerry Lodge
Denis Magner
Cllr Sean Maher
Cllr Paschal McEvoy
Cllr Liam Quinn
Anne Starling
Joe Thompson

In attendance

Joe Cunningham, Chief Executive
Marie Bracken, Assistant Principal Officer
Sadie Aherne, Assistant Principal Officer
Jean Keating, Clerical Officer

The Chairman welcomed members to the Youthreach Edenderry Centre. Margaret Sheridan, Centre Co-ordinator gave members a brief outline of the services that Youthreach Edenderry offers to students. Members thanked Margaret for her presentation.

1. APOLOGIES:

Cllr Eddie Fitzpatrick, Cllr Mary Sweeney and Frank Smith sent their apologies.

2. MINUTES OF LOETB MEETING:

The minutes of the previous meeting which took place on the 23rd May 2016, were circulated to members and signed by the Chairperson.

Proposed by: Molly Buckley
Seconded by: Denis Magner

Chairman
Initials

3. MATTERS ARISING FROM THE MINUTES:

There were no matters arising from the minutes.

4. CORRESPONDENCE:

Circular Letters for noting only

clo035_2016 Recruitment of Special Needs Assistants (SNAs) – Supplementary Assignment Arrangements for the 2016/17 school year

5. CHIEF EXECUTIVES REPORT :

Education Services

School Patronage Application

LOETB has submitted its application for patronage of the new second-level school and expect a decision be announced in early September. Special thanks to everyone for the support received.

Further Education and Training Services

A new Construction Training programme commenced last week at Mount Lucas Training Centre developed to meet the needs of students on our Youthreach programme across the two counties.

Youth Services

Youth Club Grants

A reminder that the Local Youth Club Grant Application form is available on our website and all groups that received funding in 2015 have been notified. The closing date for receipt of application is 17 June.

Administrative Services

Human Resources

We have commenced the interview stage of our initial recruitment campaign.

Corporate Services

An initial Valuations Report has been received from GVA Dónal Ó Buachala on the proposed site for Oakland's Community College. The report has been forwarded to DES for consideration and it is hoped we will be in a position to make an offer presently.

Finance

KOSI Corporation has commenced an audit of our operations for the 2015 financial year. We expect the audit team to be on site for a week.

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Procurement

Correspondence has been sent to all companies that tendered for Furniture and Equipment at Tullamore College notifying them of the outcome of the process.

Joe Cunningham
16 June 2016

Members discussed the CE's report in detail. The CE complimented Linda Tynan and all staff involved in canvassing on behalf of LOETB for the patronage for the new second-level school in Portlaoise. The CE also thanked members for their support, in particular Cllr. Caroline Dwane-Stanley and Maura Brophy.

Joe Thompson informed members that some students from Youthreach Mountmellick are partaking in the new construction training programme in Mount Lucas and the feedback he has received to date from students has been excellent. A member asked how many students are on the programme and the CE confirmed that 30 are on the programme and it is full at present.

A discussion took place regarding a proposed alternative site in Edenderry for Oaklands Community College. The Chairman explained to members where the site is located and thanked Offaly County Council and staff at LOETB for working together to progress this matter with the Department of Education and Skills. The CE informed members that he has met with officials from Offaly County Council and the Department of Education and Skills to progress the matter.

Members welcomed this great news and paid tribute to everyone involved in this process.

The CE informed members that he will update them on any developments at the September meeting of LOETB.

6. FINANCE REPORT:

A summary of workings of Laois and Offaly ETB up to the end of May 2016 was presented to members. Members approved same.

Bank Overdraft

The Board, at its meeting on 23 May 2016, accepted in principle that the Board should borrow money for the purposes of carrying out the Board's function. The Minister for Education and Skills has, in a letter dated 7 June 2016, sanctioned the overdraft facility in the amount of €4,000,000 for the period 17 June 2016 to 16 June 2017.

The Board accepted the proposal, having obtained the consent of the Minister for Education and Skills.

Proposed by: Molly Buckley
Seconded by: John Carroll

7. DRAFT MINUTES OF BOARD OF MANAGEMENT OF SCHOOLS:

Oakland's Community College

10th September 2015:

Proposed by: Molly Buckley

Seconded by: Sean Maher

3rd March 2016:

Proposed by: Molly Buckley

Seconded by: Sean Maher

14th April 2016:

Proposed by: Molly Buckley

Seconded by: Liam Quinn

Árd Scoil Chiaráin Naofa, Clara

9th March 2016:

Proposed by: Sinead Dooley

Seconded by: Denis Magner

8. POLICIES FOR ADOPTION:

The following policy and procedure was circulated to members prior to the meeting for their information. Members approved the policies as follows:

LOETB Admin Policies

CL 0032/2016 Policy and Procedures for dealing with the recovery of Overpayments of Salary.

Proposed by: John Carroll

Seconded by: Eamon Dooley

9. VOTING DELEGATES FOR ETBI AGM:

Nomination of Voting Delegates for ETBI Conference

The 5 Voting Delegates nominated are as follows:

Delegate 1: Caroline Dwane Stanley

Proposed by: Molly Buckley

Seconded by: Paschal McEvoy

Delegate 2: Molly Buckley

Proposed by: Vivienne Keenan

Seconded by: Caroline Dwane-Stanley

Delegate 3: Maura Brophy
Proposed by: Caroline Dwane-Stanley
Seconded by: Catherine Fitzgerald

Delegate 4: Sinead Dooley
Proposed by: John Carroll
Seconded by: Catherine Fitzgerald

Delegate 5: Vivienne Keenan
Proposed by: Denis Magner
Seconded by: Anne Starling

10. VOTES OF SYMPATHY:

There were no votes of sympathy.

11. VOTES OF CONGRATUALTIONS:

There were no votes of congratulations.

12. AOB:

Counselling Services

A member proposed that the CE write to the Department of Education and Skills on behalf of members, to seek a budget for counselling services within our post primary schools and further education services. Many Guidance Counsellors teachers in the schools are working in the classroom due to cutbacks and are not readily available to students who may need their service. The Chairman suggested that we also write to the ETBI and ask that this issue be raised as an item on the programme of the forthcoming conference and AGM.

Mountmellick Community School

Members were informed that the term of the Board of Management (BOM) of Mountmellick Community School has passed and LOETB has been requested to nominate 3 members to sit on the new BOM. Members proposed the following nominees:

Cllr Catherine Fitzgerald
Cllr Caroline Dwane-Stanley
Denis Magner

Proposed by: Vivienne Keenan
Seconded by: Anne Starling

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Denis Magner

The Chairman informed members that today's meeting is the last meeting Denis Magner will attend before he retires from his teaching post in Tullamore College on the 31st August 2016. The Chairman paid tribute to Denis for his service to the Public Sector over the last 43 years and thanked him for his contribution to LOETB over the years.

The CE thanked Denis on behalf of the Executive and said it was a pleasure to work alongside him over the years in his capacity as a Board member, Chairperson and staff representative.

Members concurred with the Chairman and CE and thanked Denis for his contribution to Tullamore College and LOETB and thanked him for his hard work and sense of fairness in getting the best for all staff over the years. Members wished Denis the very best in his retirement.

13. DATE AND VENUE OF NEXT LOETB MEETING:

The next meeting of Laois and Offaly ETB will take place on Monday 26th September 2016 at 4.30pm in Tower Hill, Portlaoise.

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Signed: Liam Quinn
Chairperson

Date: 26/9/16.

Chairman
Initials